Virement Approved

Introduction

Virement Approved is a process to make an amendment on your total approval amount per each SODO. This process enables you to fine-tuning your maximum spending for every categories of expenditure which subjected to approval by grant sponsors or any guidelines provided by grant sponsors.

- 1. Condition of use
 - 1.1 User login



- a) Log in to https://radis.utm.my/rmc/. Mozilla Firefox Version 3.0 above browsers are recommended.
- b) Applicant key in username and password
- c) Click Login button.
- 1.2 Main Page Menu

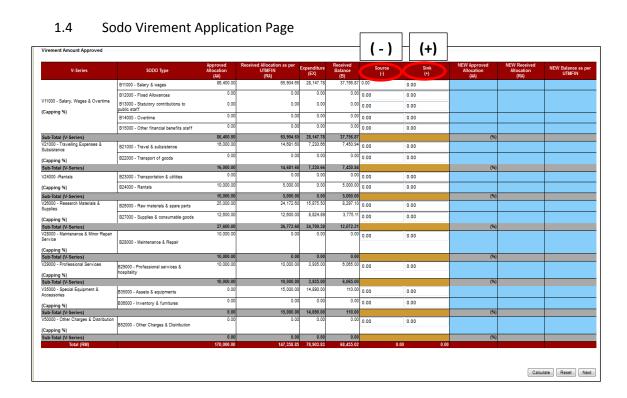


a) Click your project Reference No. from project list to proceed for virement process

1.3 SODO Virement sub-menu

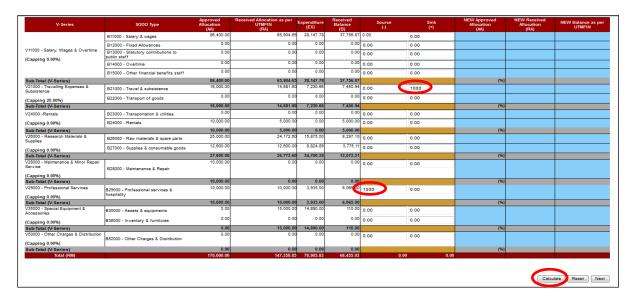


- a) Click SODO Virement sub-menu
- b) Choose Virement Approved from dropdown list



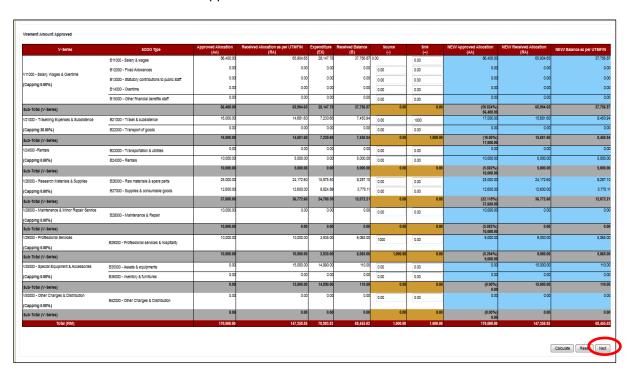
- a) Source (-) is to vire out of selected Sodo and
- b) Sink (+) is to vire into selected Sodo

1.4.1 Sodo Virement Application



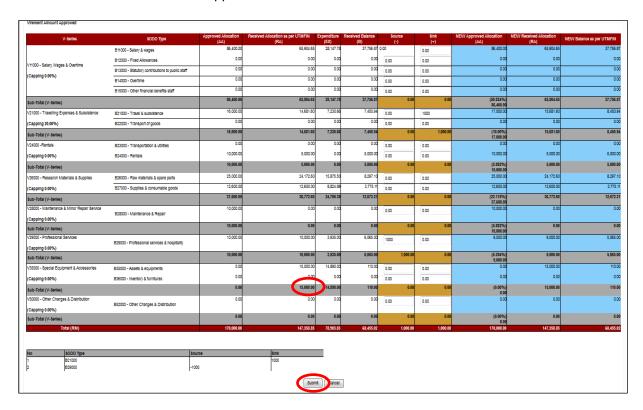
- a) Enter the amount desired for each Sink (+)to vire into selected Sodo and
- b) Enter the amount desired for each Source (-) to vire out of selected Sodo
- c) Click calculate button

1.4.2 Sodo Virement Application.



- a) Once validation calculated and verified, green message will appear on the top of menu.
- b) Click Next button to proceed.

1.4.3 Sodo Virement Application



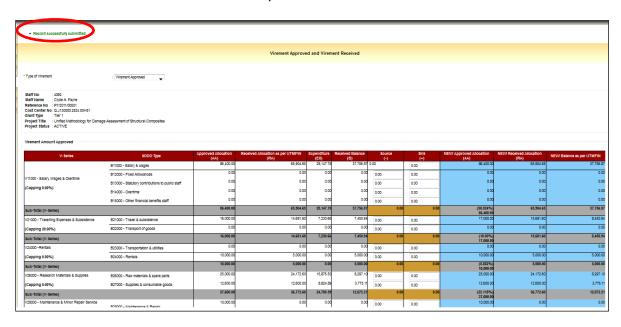
- a) Summary boxes will pop-out for user final verification.
- b) Click Submit if you want to proceed.

1.4.4 Sodo Virement Application Message



a) Click OK if you want to confirm on the transactions.

1.4.5 Sodo Virement Successfully.



a) Green message will appear to inform user that virement successfully approved.