#### **Virement Received**

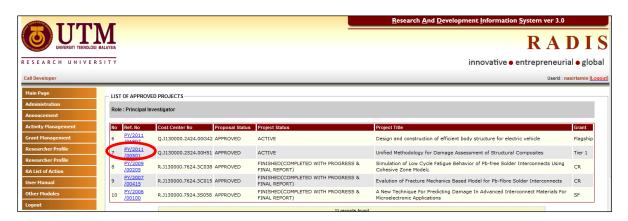
#### Introduction

Virement Received is a process to fully utilised cash available to your project. This process enables you to prioritize your expenditure while waiting for the next disbursement without changing the approval amount.

- 1. Condition of use
  - 1.1 User login

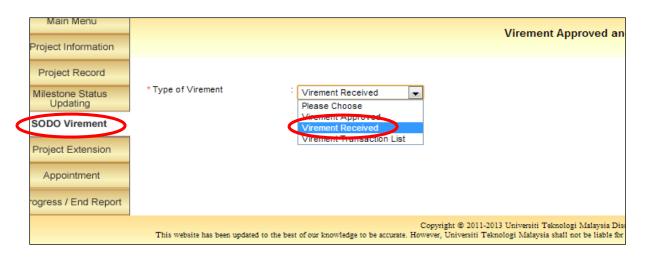


- a) Log in to <a href="https://radis.utm.my/rmc/">https://radis.utm.my/rmc/</a>. Mozilla Firefox Version 3.0 above browsers are recommended.
- b) Applicant key in username and password
- c) Click Login button.
- 1.2 Main Page Menu



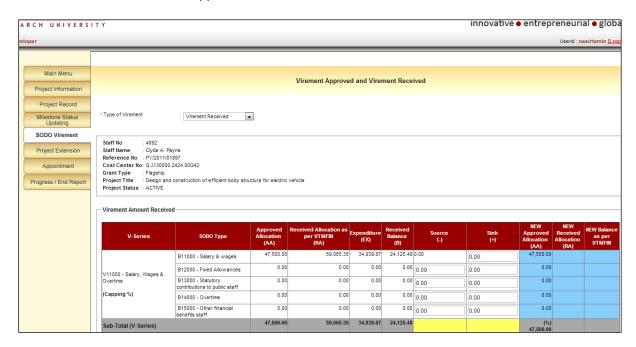
a) Click your project Reference No. from project list to proceed for virement process

#### 1.3 SODO Virement sub-menu

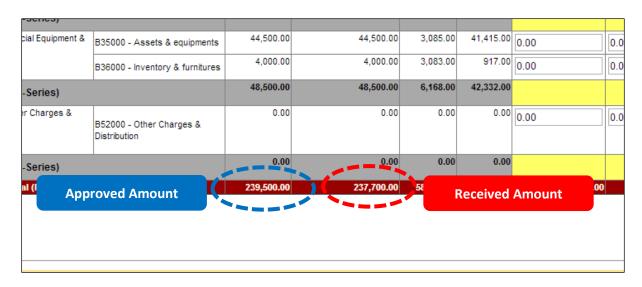


- a) Click SODO Virement sub-menu
- b) Choose Virement Received from dropdown list

#### 1.3.1 Sodo Virement Application



a) The sodo received application page will show as above



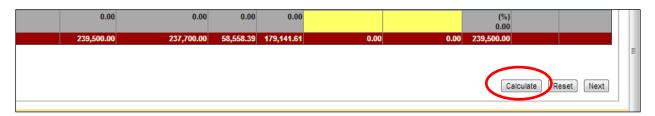
\*\* Approved Amount and Received Amount different cause the grant didn't received the full amount from the approval amount yet.

## 1.3.2 Sodo Virement Application

V-Series	SODO Type	Approved Allocation (AA)	Received Allocation as per UTMFIN (RA)	Expenditure (EX)	Received Balance (B)	Source (-)	Sink (+)	App Allo
	B11000 - Salary & wages	47,500.00	59,065.35	34,939.87	24,125.48	0.00	3000	47
V11000 - Salary, Wages & Overtime (Capping %)	B12000 - Fixed Allowances	0.00	0.00	0.00	0.00	0.00	0.00	
	B13000 - Statutory contributions to public staff	0.00	0.00	0.00	0.00	0.00	0.00	
	B14000 - Overtime	0.00	0.00	0.00	0.00	0.00	0.00	
	B15000 - Other financial benefits staff	0.00	0.00	0.00	0.00	0.00	2000	
Sub-Total (V-Series)		47,500.00	59,065.35	34,939.87	24,125.48			4
V21000 - Travelling Expenses & Subsistence	B21000 - Travel & subsistence	11,000.00	12,634.65	-3,803.18	16,437.83	0.00	0.00	1
(Capping %)	B22000 - Transport of goods	0.00	0.00	0.00	0.00	0.00	0.00	
Sub-Total (V-Series)		11,000.00	12,634.65	-3,803.18	16,437.83			1
V24000 -Rentals	B23000 - Transportation & utilities	0.00	0.00	0.00		0.00	0.00	
(Capping %)	B24000 - Rentals	15,000.00	5,000.00	0.00	5,000.00	0.00	0.00	15
Sub-Total (V-Series)		15,000.00	5,000.00	0.00	5,000.00			15
V26000 - Research Materials & Supplies	B26000 - Raw materials & spare parts	65,000.00	60,000.00	0.00	60,000 00	4000	0.00	6
(Capping %)	B27000 - Supplies & consumable goods	25,000.00	25,000.00	13,283.70	11,716.30	0.00	1000	25
Sub-Total (V-Series)		90,000.00	85,000.00	13,283.70	71,716.30			9
V28000 - Maintenance & Minor Repair Service	B28000 - Maintenance & Repair	12,500.00	12,500.00	3,640.00	8,860.00	2000	0.00	10
(Capping %)								
Sub-Total (V-Series)		12,500.00	12,500.00	3,640.00	8,860.00			

- a) Source (-) is to vire out of selected SODO and Sink (+) is to vire into selected SODO.
- b) Enter the **amount desired** for each Sink (+) and Source (-)

## 1.3.3 Sodo Virement Application

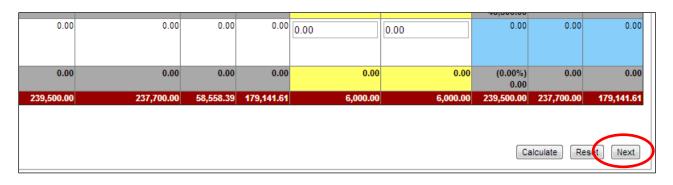


- a) Click calculate button to proceed
- 1.3.4 Sodo Virement Application



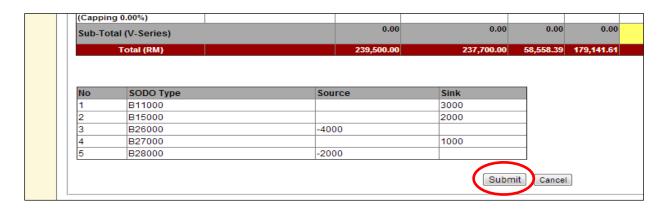
a) Once validation calculated and verified, green massage will appeared on the top of table.

## 1.3.3 Sodo Virement Application



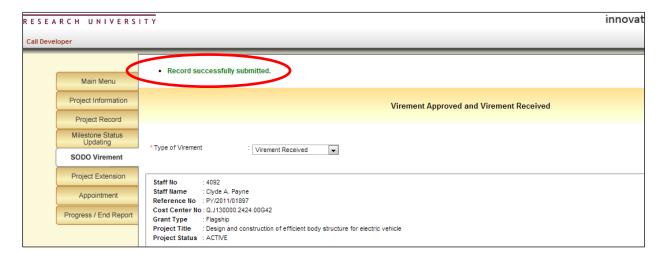
a) Click **Next** button to proceed.

### 1.3.4 Sodo Virement Application



- a) Summary boxes will pop-out for user final verification.
- b) Click submit button to proceed.

# 1.3.5 Sodo Virement Application



- a) Click **OK** if you want to confirm the transactions.
- b) Green massage will appeared to inform user that virement successfully done.