



RESEARCH ACTIVITY

Project Leader responsibilities: Apply in RADIS Activity Module with completed documents

Local meeting/ data collection/ survey/ field study involving cost less than RM 5,000

- Document:**
- Meeting Invitation Letter
 - Paperwork

Attending seminar / workshop / Course within the country

- Document:**
- Brochure

National meeting / data collection / survey / field study involving a cost of RM 5,001 and above

- Document:**
- Meeting Invitation Letter
 - Paperwork

Organizing workshop costing less than RM10,000

- Document:**
- Paperwork

Presenting conference papers including fees and travel expenses within the country

- Document:**
- Brochure
 - Acceptance Letter
 - Full Paper

Organizing workshop costing more than RM10,000

- Document:**
- Paperwork

RMC ROLES:

Review and approve activity applications

- Oversea activity applications under RMC research grant must be submitted through E-Boarding(UTMHR)
- For backdated activity, Project Leader must email Senior Research Manager for approval. Once approved, apply in Radis Activity and attached the approval email