RESEARCH ACTIVITY

Project Leader responsibilities: Apply in RADIS Activity Module with completed documents

Local meeting/data collection/survey/field study involving cost less than RM 5,000

- Document: Meeting Invitation Letter
- Document: Paperwork

National meeting/data collection/survey/field study involving a cost of RM 5,001 and above

- Document: Meeting Invitation Letter
- Document: Paperwork

Presenting conference papers including fees and travel expenses within the country

- Document: Brochure
- Document: Acceptance Letter
- Document: Full Paper

Attending seminar/workshop/Course within the country

- Document: Brochure

Organizing workshop costing less than RM 10,000

- Document: Paperwork

Organizing workshop costing more than RM 10,000

RMC ROLES:

- Review and approve activity applications

Oversea activity applications under RMC research grant must be submitted through E-Boarding(UTMHR)

For backdated activity, Project Leader must email Senior Research Manager for approval. Once approved, apply in Radis Activity and attached the approval email