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|--|--|---|--|--|--------------------------------------|--|--|---|--|--|--|---------------------------------------|
|  UTM <small>UNIVERSITI TEKNOLOGI MALAYSIA</small> | | OFFICE OF DEPUTY VICE CHANCELLOR (RESEARCH & INNOVATION) | | | UTM/TNCPI/Borang TPA/2012/Pindaan: 1 | | | | | | | |
| UNIVERSITI TEKNOLOGI MALAYSIA'S [A] VISITING ACADEMIC STAFF / [B] VISITING RESEARCHER (PUBLICATION) APPLICATION FORM | | | | | | | | | | | | |
| A | | <i>Distinguish Visiting Professor</i> | | <i>Senior Visiting Professor</i> | | <i>Visiting/External Professor</i> | | <i>Visiting Associate Professor</i> | | <i>Visiting Lecturer/ Researcher</i> | | |
| B | | <i>Visiting Research Professor</i> | | <i>Visiting Associate Research Professor</i> | | <i>Visiting Senior Research Fellow</i> | | <i>Visiting Research Fellow</i> | | <i>Visiting Researcher</i> | | <i>Visiting Junior Researcher</i> |

** Please tick (/) the relevant category

| SECTION A : DETAILS OF CANDIDATE | | | | | |
|----------------------------------|---------------------------------|--|--------------|----|-----------|
| 1 | NAME OF CANDIDATE | | | | |
| 2 | ADDRESS | | | | |
| 3 | TELEPHONE NO. | OFF | | | HP |
| 4 | EMAIL | 1 | | | 2 |
| 5 | INVITATION NECESSITIES | <i>a) FACULTY: DEPARTMENT/COURSE/PANEL:</i> <i>b) AREA OF EXPERTISE :</i> | | | |
| 6 | DATE OF VISIT | ** | UNTIL | ** | |
| | | <i>a) Has the candidate been invited before?:</i> <i>b) If yes, state the date and duration.:</i> | | | |
| 7 | CURRICULUM VITAE | | | | |
| 8 | INVITATION JUSTIFICATION | | | | |

| APPLICANT'S / SUPERVIOR'S VERIFICATION | | | |
|--|--|--|-------------|
| NAME OF APPLICANT | | | |
| POST | | | |
| SIGNATURE | | | DATE |

Reminder: All applications must be submitted at least 2 months (for international candidates) or 3 weeks (for local candidates) before the date of appointment.

SECTION B : ESTIMATED BUDGET (BASED ON APPROVED ENTITLEMENT)

| | | | | |
|---|-----------------|----------------|--|--|
| a) HONORARIUM / TOKEN | | | <i>(To be completed by the TNCPI office. Please leave this space empty.)</i> | |
| b) ACCOMMODATION | | | | |
| c) FLIGHT FARE (RETURN) <i>*First class air tickets will need to be approved by TNC(P&I).</i> | <i>BUSINESS</i> | <i>ECONOMY</i> | ALLOCATION BALANCE | |
| | | | AMOUNT APPLIED | |
| | | | CURRENT BALNCE | |
| d) OTHERS | | | | |
| TOTAL COST | | | | |

SECTION C : RECOMMENDATION FROM DEAN / HEAD OF DEPARTMENT

| | | | |
|-------------------------|-------------|------------------------|--|
| RECOMMENDED | | NOT RECOMMENDED | |
| COMMENTS : | | | |
| | | | |
| | | | |
| | | | |
| SIGNATURE | DATE | | |
| OFFICIAL STAMP | | | |

SECTION D: REVIEW BY THE SECRETERIAT

COMMENTS :.....
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.....
.....

| | | | |
|-----------------------|--|-------------|--|
| SIGNATURE | | DATE | |
| OFFICIAL STAMP | | | |

SECTION E : APPROVAL BY DEPUTY VICE CHANCELLOR (RESEARCH & INNOVATION)

| | | | |
|--|--|---------------------|--|
| APPROVED | | NOT APPROVED | |
| COMMENTS : | | | |
| SIGNATURE | | DATE | |
| OFFICIAL STAMP | | | |

